Date:

The Manager,

{{Yard\_name}}.

Nairobi.

Dear Mr. Peter,

RE: COLLECTION OF CHASSIS NO VF3L45GYXFS107028. ENGINE 10FJCG2187510 GKB 016M

Please organize for the bearer of this letter to collect the above-mentioned vehicle.

Name: JAMES GACHERU

ID Number: 35867077

Mobile: 0714404065

Thanks in advance.

Yours faithfully,

Alexander Wambua Bosire Bogonko

Group Finance Director Group EOT Director.